

CLES Parents' Advisory Council Meeting
September 19th, 2023
6:30 pm
CLES Library
Meeting Minutes

1. Call to Order 6:32 pm
2. Welcome/Introductions
Christy Fell (Vice -Chair), Cheri Ann Mackinlay (Treasurer), Kathy Eltheridge, Principal Jennifer Adams
3. Adoption of Agenda – Cheri Ann, second: Kathy
4. Adoption of last meeting Minutes - Cheri Ann, second: Kathy
5. Principal's Report – Now listed on School Website PAC page
<https://canyon.sd8.bc.ca/sites/default/files/documents/2023-09/PAC%20Principal%27s%20Report%209-19-2023.pdf>
6. Treasurer's report
\$1120 in bank
Motion to remove Breanne Boehmer from bank signing Authority -Christy Fell, second -Cheri-Ann MacKinlay
7. Discussion Items
 - a. PAC vacancies
 - i. President vacancy
Motion: Christy Fell to step up – Cheri- Ann MacKinlay - motion
Seconded: Kathy Etheridge
Opposed:
Motion carried? Yes
 - ii. Vice President- Christy Fell will step up to the President position
 - iii. Treasurer-currently Cheri-Ann MacKinlay
 - iv. DPAC Rep- currently Cheri-Ann MacKinlay
 - v. Secretary – Vacant
Notes to be taken by Christy till filled
 - vi. Volunteer Coordinator - Vacant
 - b. Code of conduct/Meeting guidelines – motioned (by Christy Fell) to add to each agenda

Second : Cheri-Ann MacKinlay

- c. Meeting day of the week and time

Try Monday evening based on the group. May look at lunchtime meetings in the future as they seem to work for other local PACs

- d. Lunches – TBA working with new guidelines (tentative Oct 4th)

- e. Photo funding

PAC will fund \$675 – 135 students at \$5 each. This is because all photos are processed whether they are ordered or not.

- f. Fundraising

We will do the cookie colouring (Sweetness Cookies) near Christmas. Kathy will look at Epicure and get back to us.

- g. Fall Events – playground, set up fundraising and look at hot lunches

- h. Playground installation - money was set aside for food for volunteers

Once we have installation dates - Christy to ask Thundercats if they can volunteer. CLES Admin to send out an email to all parents.

- 8. Adjournment: 7:57 pm