

CLES Parents' Advisory Council Meeting

March 11, 2024

1:00 pm

CLES Library

Meeting Minutes

Call to Order: 1:08pm

In Attendance: Christy Fell, Nicole Warrington, Cheri-Ann MacKinley, Angela Jordan, Meagen Knoop, Jennifer Adams

#	Item	First	Second
1	Adoption of Agenda	Angela	Cheri-Ann
2	Adoption of Last Meeting Minutes	Christy	Angela
3	Principal's Report – See Link: Link has not yet been updated		
4	Treasurer's Report and Financials – <ul style="list-style-type: none">• PAC Account Balance as of Mar 9 - \$1843.10• Gaming Account Balance as of Jan 31 - \$1720.12<ul style="list-style-type: none">○ Less Skating - \$134.54, Skiing - \$150, Dance - \$271.57○ Estimated current balance - \$1164.01		
5	Fort Steele Class Trip <ul style="list-style-type: none">• Fundraising<ul style="list-style-type: none">○ currently doing raffle tickets, all books have been distributed.○ Bottle drive – aiming to do it for the end of April so there is time for the class to know what has been raised to help with costs. ***Jennifer will send out a reminder to parents.		
6	Constitution and Bylaws -Need to be updated and reviewed. Christy to start the process and Meagen to review and provide feedback		
7	School Dance Follow Up – to consider for next dance <ul style="list-style-type: none">• Have the snack table staffed with an adult• Instead of bubble cans look to have a large drink dispenser – suggestions were flavoured water – add in mint, strawberries etc. and have paper cups that can be recycled• Get individually packaged snacks – need to plan in advance so they can be picked up from outside Creston as not available in town• Have a donation bowl on the snack table for people to contribute to		
8	Photographer Fundraising <ul style="list-style-type: none">• Photographer is confirmed, 10 sessions at a cost of \$50 each, \$10 to go to the photographer and \$40 to PAC		

	<ul style="list-style-type: none"> • Will do the photos on the platform, will bring a bench to allow people to sit • Families will receive digital files they can then get printed • Confirmed for May 4th – Christy will put together a poster for it and have it ready for review after spring break 		
9	<p>Hanging Baskets Fundraiser</p> <ul style="list-style-type: none"> • 31 ordered so far – have exceeded the minimum needed 		
10	<p>Hot Lunches</p> <ul style="list-style-type: none"> • Continuing with Pizzas – Christy and Cheri Ann are looking into the prices being charged and will see if we need to increase costs of different types of pizza for next year – eg. Hawaiian is almost \$3/slice cost so making nothing in the mark up • Forms will need to be updated – look to get the file from Rachel so it can be updated for next school year • Need to get help distributing pizzas for the next 2 <ul style="list-style-type: none"> ○ May 1 ○ June 5 – Angela volunteered to help 		
11	<p>Panago Fundraiser – Christy received email from Vern at Panago where they are offering to give a percentage of proceeds on one particular day of the month to the school. Ask is for the school to promote that day to the kids and parents.</p> <ul style="list-style-type: none"> • Christy to find out more details and follow up 		
12	<p>Teacher Funding Requests</p> <ul style="list-style-type: none"> • Discussed need to have a clearer process for teachers to apply to the PAC to ask for funds for different projects • Will look into creating a form and coming up with specific times each year they can submit • Revisit at next meeting 		

Adjournment: 2:20 pm

Next Meeting: Monday April 8, 2024, 1:00pm, CLES Library