

CLES Parents' Advisory Council Meeting Minutes

Tuesday November 5th, 2024, 1:00 pm

CLES Library

Call to Order: 1:04pm

In Attendance: Christy Fell, Meagen Knoop, Keisha Stach, Nicole Warrington, Desiree Robinson, Britney Sandwell, Jennifer Adams

#	Item	First	Second
1	Adoption of Agenda	Meagen	Desirae
2	Adoption of Last Meeting Minutes	Christy	Desirae
3	Principal's Report - PAC Principal's Report 11-5-2024.pdf (sd8.bc.ca)		
4	Treasurer's Report and Financials <ul style="list-style-type: none"> • PAC Accounts Balances <ul style="list-style-type: none"> ○ Chequing - \$1900 ○ Saving/Fundraising - \$1970 • Gaming Account Balance - \$11 <ul style="list-style-type: none"> ○ Application for this years grant has been submitted and the school should be receiving a cheque to build up the account again shortly 		
5	Fall Fundraising <ul style="list-style-type: none"> • Taco Lunch – had 78 students order, total raised after cost of ingredients (\$250.53) was \$298.47, volunteers donated rice Krispie squares at their own cost and the school supplied milk and veggies from the school program. Ended up purchasing the following amounts: <ul style="list-style-type: none"> ○ 2 large jugs of salsa ○ 2 large tubs of sour cream ○ 3 900g of shredded cheese ○ 3x 3 packs of romaine lettuce ○ 5 tubes of ground beef ○ 8 large bags of tortilla chips • Movie Night – showed Hocus Pocus, did a by donation entrance fee and families brought their own snacks and blankets. Raised \$178-\$74 custodian fees = \$104 total. <ul style="list-style-type: none"> ○ Next time go with a cartoon as the movie didn't seem to engage all the kids as much for the entire screening ○ Looking to add in a pre-order dinner option for next time • Mabels Labels – balance earned to date is \$47.39 		
6	Constitution and Bylaws – Voting and Quorum <ul style="list-style-type: none"> • reviewed requirements set by DPAC and looked at other schools bylaws to ensure we are aligned with the region • agreed that Quorum for CLES will be 3 people 	Desirae	Brittany
7	Hot Lunches <ul style="list-style-type: none"> • Pizza Schedule – next two have volunteers confirmed, need to get the ones for the new year set up with volunteers. Goal to ensure at least the next 2 are staffed after each PAC meeting. **Pizza to be picked up at 11.30 on the day <ul style="list-style-type: none"> ○ Nov 13 – Meagen, Brittany and Keisha ○ Dec 18 – Christy ○ January 29 <i>Tentative</i> ○ February 26 <i>Tentative</i> ○ April 16 <i>Tentative</i> ○ May 21 <i>Tentative</i> ○ June 18 <i>Tentative</i> • Taco Lunch – will look to book a second one towards the end of the year • Hot Dogs – look to set up as a lunch for Valentines Day 		

8	<p>Fall Events</p> <ul style="list-style-type: none"> • Movie night on Friday December 6 from 6pm-8pm <ul style="list-style-type: none"> ○ movie – agreed to do the more recent cartoon version of The Grinch ○ Pairing it with a pre-order hot dog dinner to go along with the next movie night in December – need to confirm with Jennifer that we can use the kitchen to cook the hotdogs ○ Price per person to be determined - \$2 or \$3/hot dog? ○ Have a beverage option available ○ Families to bring their own snacks and blankets as before ○ Families can donate at the door ○ Christy to do up poster and send out email with information 		
9	<p>Left Over Gift Cards from last year</p> <ul style="list-style-type: none"> • 4 x \$5 gift cards for Creston Card and Stationary – voted to donate them to the Be the Change • 2 x \$5 gift cards for Buffalo Trails – voted to donate them to Laurie – the school janitor who has helped make several after school events possible 	Keisha	Nicole
10	<p>Teacher Funding Requests – Process/Form</p> <ul style="list-style-type: none"> • Email from Jennifer has gone out for any requests for clubs and extra curricular asks that can come from the gaming grant • Christy to do up an email to teachers asking what they would ideally like to add to their classrooms – would come from PAC fundraising 		
11	<p>PAC communication – agreed to set up a messenger chat group to enable easier communicating between PAC members</p> <ul style="list-style-type: none"> • Christy to set up 		
12	<p>Updated Food Guidelines</p> <ul style="list-style-type: none"> • Reviewed the food guidelines provided by the school district nutritionist • Clarified what can be done during and outside of school hours 		
13	<p>Spring Fundraising Ideas</p> <ul style="list-style-type: none"> • Make your own flower basket – families would bring their own baskets, PAC would provide potting mix and a mix of plants they can use to make their own – look to charge per plant? • Family Photographer – do the same as last year 		

Adjournment: 2.30pm

Next Meeting: Monday December 2 @ 1pm

Calendar of upcoming events

Date	Event	PAC Member
Nov 13, 2024	Pizza Lunch	Meagen, Brittany, Keisha
Dec 6, 2024	Movie Night and Hot Dog Dinner	
Dec 18, 2024	Pizza Lunch	Christy
Jan 29, 2025	Pizza Lunch <i>Tentative</i>	
Feb 13, 2025	Valentines Day Hot Dog Lunch <i>Tentative</i>	
Feb 26, 2025	Pizza Lunch <i>Tentative</i>	
Apr 16, 2025	Pizza Lunch <i>Tentative</i>	
May 21, 2025	Pizza Lunch <i>Tentative</i>	
June 18, 2025	Pizza Lunch <i>Tentative</i>	
TBD	End of school Taco Lunch	
TBD	School Dance	