

CLES Parents' Advisory Council Meeting Agenda

Monday December 2, 2024, 1:00 pm

CLES Library

Call to Order: 1:06pm

In Attendance: Christy Fell, Meagen Knoop, Keisha Stach, Nicole Warrington, Desiree Robinson, Jennifer Adams

#	Item	First	Second
1	Adoption of Agenda	Keisha	Nicole
2	Adoption of Last Meeting Minutes	Desirae	Keisha
3	Principal's Report - PAC Principal's Report 12-2-2024.pdf		
4	<p>Treasurer's Report and Financials</p> <ul style="list-style-type: none"> • PAC Accounts Balances <ul style="list-style-type: none"> ○ Chequing - \$1184 ○ Saving/Fundraising - \$2500.91 • Gaming Account Balance - \$2663 • Vote on usual PAC sponsored yearly requests – broken down below as per the request from the principal – all were approved <ul style="list-style-type: none"> ○ Photo subsidy \$489.15 ○ Winter Holiday Fun day approx \$200 ○ Ice skating one day (Primary grades) approx \$135 (note last year we did two days came to \$254) ○ Ski subsidy (intermediate grades) approx \$150 (this is 3 subsidies at \$50 each) ○ Non-skiers (intermediate grades) fun day activities for two days (craft supplies) \$60 ○ Grade 7 gift bags approx \$350 ○ Grade 7 pizza/snacks for graduation celebration (paid directly by PAC) ○ Pizza for year end water day (whole school) (paid directly by PAC) ○ Crazy carpets (paid directly by PAC)(last year PAC purchased about 20 sleds and \$6) • New money counting procedure – for any funds received or earned by the PAC the funds are to be counted in front of at least one witness – in response to DPAC audit findings 	Keisha	Meagen
5	<p>Fall Fundraising</p> <ul style="list-style-type: none"> • Mabels Labels – balance earned to date is \$47.39 • Rotary Presentation by Keisha – CLES PAC can make a presentation to Rotary to ask for funds to help with our large fundraising project of building an outdoor learning space. Will need to have the costs outlined – Jennifer is looking to get these to us. Once the numbers are sorted, will book in with Rotary to present our proposal <p>Spring Fundraising Ideas</p> <ul style="list-style-type: none"> • Make your own flower basket – families would bring their own baskets, PAC would provide potting mix and a mix of plants they can use to make their own – look to charge per plant? • Family Photographer – do the same as last year 		
6	Constitution and Bylaws – in progress		

7	<p>Hot Lunches</p> <ul style="list-style-type: none"> • Pizza Schedule – need to confirm who is covering each date <ul style="list-style-type: none"> ○ January 29 – Meagen to pick up ○ February 26 ○ April 16 ○ May 21 • Taco Lunch – will look to book a second one towards the end of the year in June • Hot Dogs – look to set up as a lunch for Valentines Day – to confirm at the January meeting 		
8	<p>Events</p> <ul style="list-style-type: none"> • Movie night on Friday December 6 from 6pm-8pm <ul style="list-style-type: none"> ○ movie – agreed to do the more recent cartoon version of The Grinch ○ Decided to use some of the proceeds from the last movie night to purchase 2 platters of sandwiches from Save on Foods and some boxes of mandarins to provide some healthier snack options. Christ to order, Meagen to pick up. • School Dance – pick a date at the January meeting <ul style="list-style-type: none"> ○ Look to book for the spring ○ Shimmer and Shine theme – Christy has decorations we can use 		
9	<p>Teacher Funding Requests</p> <ul style="list-style-type: none"> • Club Emails – sewing, knitting, crafting – they need help with supplies, PAC will cover up to \$250, they are to submit receipts to PAC and we will reimburse as they come in • Wish List Email Format – goal is to not use gaming funds, to help supplement classroom supplies so will need to come from PAC funds. Christy to do up the email. • Ski Trip – Jennifer asked for funds to help with the bus costs – PAC voted no to be equitable as we don't subsidize other trips and the ski trip is not for the full school. 	Keisha	Desiree
10	<p>Updated Food Guidelines</p> <ul style="list-style-type: none"> • Ideas – will discuss at January Meeting 		

Adjournment: 2.00pm

Next Meeting: Tuesday January 21 @ 1pm

Calendar of upcoming events

Date	Event	PAC Member
Jan 29, 2025	Pizza Lunch	Meagen to pick up
Feb 13, 2025	Valentines Day Hot Dog Lunch <i>Tentative</i>	
Feb 26, 2025	Pizza Lunch <i>Tentative</i>	
Apr 16, 2025	Pizza Lunch <i>Tentative</i>	
May 21, 2025	Pizza Lunch <i>Tentative</i>	
TBD	End of school Taco Lunch	
TBD	School Dance	