

## CLES Parents' Advisory Council Meeting Minutes

Tuesday March 11, 2025, 1:00 pm

CLES Library

Call to Order: 1:11pm

In Attendance: Christy Fell, Meagen Knoop, Keisha Stach, Nicole Warrington, Desiree Robinson, Britney Sandwell, Jennifer Adams

#	Item	First	Second
1	Adoption of Agenda	Meagen	Keisha
2	Adoption of Last Meeting Minutes	Desirae	Meagen
3	Principal's Report - <a href="#">PAC Principal's Report 3-11-2025 with fundraising guide.pdf</a>		
4	Treasurer's Report and Financials <ul style="list-style-type: none"><li>PAC Accounts Balances as of the end of January</li><li>Chequing - \$699</li><li>Saving - \$3532</li><li>Gaming Account Balance - \$1234</li></ul>	Keisha	Meagen
5	Spring Fundraising <ul style="list-style-type: none"><li>Mabels Labels – ongoing</li><li>Rotary Presentation by Keisha – CLES PAC can make a presentation to Rotary to ask for funds to help with our large fundraising project of building an outdoor learning space. Will need to have the costs outlined – Jennifer is looking to get these to us. Once the numbers are sorted, will book in with Rotary to present our proposal</li></ul> Spring Fundraising Ideas – still looking into <ul style="list-style-type: none"><li>Make your own flower basket – families would bring their own baskets, PAC would provide potting mix and a mix of plants they can use to make their own – look to charge per plant?</li><li>Family Photographer – do the same as last year</li></ul>		
6	Constitution and Bylaws – in progress		
7	Hot Lunches <ul style="list-style-type: none"><li>Cheesy Bread costs – cost is \$10.50 and will add to form as the gluten free option</li><li>Upcoming Pizza Dates<ul style="list-style-type: none"><li>Feb 26 - Britney</li><li>April 16 - Christy</li><li>May 21 – Christy</li></ul></li><li>Year End – Fun lunch – to discuss at next meeting</li></ul>	Desirae	Keisha
8	Events <ul style="list-style-type: none"><li>School Dance – Shimmer and Shine – Friday, April 11 (make list/committee) – planned sub committee meeting on April 11<ul style="list-style-type: none"><li>What do we want to see? Brainstorm/Initial Planning</li><li>Improvements – do food bags instead of bowls</li><li>Food – do grab bag for 90 with chips, fruit, apple sauce pouch, will have water available using the water dispenser from school, Meagen to bring refill bottles</li><li>Set up – All to help out in the afternoon, Christy to bring decorations from home and purchased on Amazon including glow sticks. Classes contributing their own decorations.</li><li>Agreed to spend \$150-200 on Food and \$150 on decorations</li><li>Will put out donation jar to help subsidize costs</li></ul></li></ul>	Nicole	Desirae

9	Teacher Funding Requests <ul style="list-style-type: none"> <li>Christy to do up email to teachers so they can submit their own requests</li> </ul>		
10	Updated Food Guidelines <ul style="list-style-type: none"> <li>Ideas – will discuss at January Meeting</li> </ul>		

Adjournment: 2.00pm

Next Meeting: Tuesday January 21 @ 1pm

#### **Calendar of upcoming events**

<b>Date</b>	<b>Event</b>	<b>PAC Member</b>
Apr 16, 2025	Pizza Lunch <i>Tentative</i>	
May 21, 2025	Pizza Lunch <i>Tentative</i>	
TBD	End of school Taco Lunch	