

CLES Parents' Advisory Council Meeting Minutes
 Tuesday September 15, 2026, 1:00 pm, CLES Library

Call to Order: 1:01pm

In attendance: Christy Fell, Meagen Knoop, Desirae Robinson, Chelsea Skoflek, Brittany Sandwell

#	Item	First	Second
1	Adoption of Agenda	Desiree	Meagen
2	Adoption of Last Meeting Minutes	Brittany	Desiree
3	Principal's Report PAC Principal's Report 9-15-2026.pdf - Board meeting in October - French Immersion teacher, interviews are underway and hope to have news soon, current French instruction coming from Miss King at this time - October 5th is World Teachers Day - Corn Roast - October 14-15, Scholastic and early dismissal		
4	PAC Positions, Nominations, Election - Chair – Christy Fell - Vice Chair – Brittany Sandwell - Treasurer – Nicole Warrington - Secretary – Meagen Knoop - DPAC Rep – Vacant Keisha has stepped down as Vice-President, Brittany Sandwell has been voted in	All voted and approved	
5	Treasurer's Report and Financials - PAC Accounts Balances - Chequing - Saving - Gaming Account Balance - Tumbler Ridge PAC – package/donation (card) – agreed to round up the amount to \$300, voted and approved	Voted and Approved	
	School Photos - Agreed to commit 350-400 last year, ended up providing \$256.43 - Being done by Maddie Prior - \$22.05 including tax per student - Last year families paid \$20/child, this year will set at \$22/child and PAC will cover the balance and for any families who need financial help - All voted in favour	Brittany	Christy
6	Corn Roast - Corn is being donated by Nicole's family farm - Have a volunteer sign up sheet for PAC at a table - Bring chalk for kids to be able to decorate and put down messages about their school, make sure it is only on the pavement, come up with a couple of categories and do it on the basketball court - Meagen to bring chalk - Christy to bring stencils		
7	Sept – December Fundraising Mabels Labels – ongoing		

	- Kids Art - Created by Kids Fundraiser – order date is October 19, products delivered by November 30-December 14, Christy to get more information, Jennifer to communicate it out to teachers - Meat Draws – the second Saturday of every month for PAC to cover from 2-5. - Rotary Presentation		
8	Constitution and Bylaws – Draft in progress		
9	Hot Lunches – - Pizza Days - October – Halloween Fun Lunch		
10	Events - Fall Events – Halloween Lunch – Taco Bowls - Gingerbread House Decorating - December 9 from 5-7 in the school gym - Will \$5 per student and \$10 for non-students or parents - Pre-order hot dogs Pre-order pizza and have on the order forms for families to select		
11	Roundtable		

Adjournment: 2.32pm

Next Meeting: October 13, 2026

Calendar of upcoming events

PAC Meetings

Date	Event
October 13	PAC Meeting 1-2.30pm
November 3	PAC Meeting 1-2.30pm
December 1	PAC Meeting 1-2.30pm

Upcoming Fundraising Events

Date	Event	PAC Member
October 1	Pizza Lunch	
October 29	Halloween Taco Bowls Lunch	All PAC members
November 5	Pizza Lunch	
December 3	Pizza Lunch	
December 9	Gingerbread House Decorating – 5-7	All PAC members
October 10	Meat Draw 2-5	Keisha
November 14	Meat Draw 2-5	
December 12	Meat Draw 2-5	
January 9	Meat Draw 2-5	
February 13	Meat Draw 2-5	
March 13	Meat Draw 2-5	
April 10	Meat Draw 2-5	
May 8	Meat Draw 2-5	
June 12	Meat Draw 2-5	